

**Faculty Handbook Committee
Meeting Minutes
March 3, 2022**

Voting Members Present: Shelley Gipson, Annette Hux, Amanda Lambertus, Suzanne Melescue, Jim Washam

Non-voting Members/Support Present: Will McLean, AAR; Mary Elizabeth Spence

Meeting called to order at 2:06 pm

February 17th Meeting Minutes, Melescue made motion to approve, Washam seconded, all approved.

Old Business

I. I.H.3. Academic Deans Council:

The Academic Deans Council consists of the deans of the academic colleges and the Graduate School Dean. The Vice Provost of Research and Technology Transfer is invited to participate in the council as a non-voting member. The purpose of the council is to address academic issues and make recommendations to the provost and chancellor regarding those issues. The council votes on shared governance proposals. The council meets weekly or when deemed necessary. The chair of Academic Deans Council rotates annually amongst its members.

- This is from Section I, information just sent from Dean's Council.
- Section I was forwarded with incorrections due to timing.
- Melescue talked with Boyd and was sent from Dean's Council via her, this was approved by Dean's Council recently.
- Only comment was regarding: The Vice Provost of Research and Technology language.
- Melescue makes a motion to put this corrected information with Section I edits, Washam seconds, all approve.
- Committee Members will mention at Faculty Senate to edit these comments.

New Business

Section III Editorial

I. Section III: D.2.a, b, and D.3 of 2015 Version: Added the missing section for post tenure review

Question: Clarify the number of years and persons for a post-tenure review

- Part of this Section were missing from previous version of handbook
- There is no paper trail of why this was removed
- In this section, D.2.b "Faculty Petition..." is missing from the 2018 (2020 Revised) version of the handbook

- Melescue makes a motion to include the missing paragraphs Faculty Petition from Post-Tenure Review and Findings and Recommendation from the 2015 into the revised version, Hux seconds, Lambertus abstains, all other approve.
- Committee discussed this motion, to clarify revisions.
- Gipson makes a motion to update the 2015 version to what the Attorney has approved in the current edits, remove the headers in D.2.a and b, adding the words “Alternatively” in the beginning and “also” in the first line in the first paragraph, Washam seconds, discussion.
- Committee discusses the versions’ discrepancies between needed faculty to be a part of the committee (two or three?)
- McLean adds that post-tenure review process needs to be in handbook, Washam adds that there should be a process provided to legislation in comment from Attorney
- None approved, all opposed. Motion failed.
- McLean will provide further information regarding this policy.

II. Section III: Approve all small editorial changes from 2021 Summer Faculty Handbook Working Committee and Mark Ohrenberger

- This meeting agenda item will be incorporated throughout Section III edits

Section III Editorial Changes

- Melescue suggests that Attorney-removed paragraph beginning with “Faculty employment...” remain in this section even though it appears in I.F.1.
- Melescue proposes to keep the last paragraph in the Introduction of Section III.

Motion to adjourn at 2:59 pm.